



## NOTICE ON INFORMATION FOR PERSONAL DATA PROCESSING FOR THE PURPOSE OF THE NEWSLETTER

Regulation EU 2016/679 of the European Parliament and Council of 27 April 2016, General Regulation on the protection of personal data and on the free movement of such data

Version of 24 March 2025

PNED G.I.E., branded as Luxembourg National Data Service (hereinafter LNDS), having its registered office in Esch-sur-Alzette, 6, Av. des Hauts-Fourneaux, 4362, shall carry out the processing of personal data for the subscribers ("Data Subjects" or "you") to LNDS newsletter services subscription ("Newsletter").

Whilst processing personal data, LNDS acts as **data controller** ("Controller" or "we"). In case of any need connected to the processing of personal data by LNDS and, in particular, in order to pursue the relevant rights (briefly described in paragraph 6 below), you can reach the Controller at its premises as indicated above via traditional mail to the attention of the DPO, or via email at the following address: [dpo@lnds.lu](mailto:dpo@lnds.lu)

### 1 – CATEGORIES OF PROCESSED DATA, LAWFULNESS AND PURPOSES OF THE PROCESSING

LNDS shall collect and process, also by means of its data processors (or "Processor") as per paragraph 3 below, the personal data that you provide through the registration form. Moreover, when you compile and submit the registration form, LNDS might collect and process also some metadata that contains your personal information, such as the date and time of the form's submission or unique identifiers related to your submission. By submitting the registration form, you consent to the processing of your data for receiving the newsletter.

The purpose of the data processing is to allow LNDS to send to the subscribers a newsletter covering one or more topics selected by you at the moment of the registration to the newsletter.

### 2 – PROCESSING MODALITIES

The information is collected by LNDS directly from you through the submission of the registration form that you are asked to complete. LNDS stores and processes your personal data within secure environments, adopting technical and organizational measures in order to prevent the unauthorized access, destruction or modification of your personal data. LNDS grants access to your data only to authorized personnel on a strict need-to-know basis.

### 3 – DATA RECIPIENTS

The personal data that you provide to LNDS may be shared with our service provider which is identified as Processor. Your data will only be processed for the purpose of managing your subscription.

#### List of Processors:

Name of the Processor	Purpose
SENDINBLUE — 7 Rue de Madrid, 75008 Paris, France (Brevo)	Platform for the management of newsletter and/or transactional email and/or SMS

### 4 – TRANSFER OF DATA ABROAD

LNDS and its Processor host your personal data in the EU or in countries covered by an adequacy decision of the European Commission, such as the EU-US Data Privacy Framework. In limited cases, LNDS or its processor can give access to your personal data to entities located in countries which do not have a similar level of protection of personal data as the EU, such access is limited to reasons of technical maintenance and LNDS and its processor will take action in order to ensure that adequate safeguards, such as Standard Contractual Clauses, are in place.

### 5 – DATA RETENTION

The personal data of the subscribers will be held as long as you remain a subscriber. Once you decide to unsubscribe, your personal data will be deleted from LNDS records.

### 6 – RIGHTS OF THE DATA SUBJECT



**LNDS**  
LUXEMBOURG NATIONAL DATA SERVICE

A brand of PNED G.I.E.  
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You can at any time request the Controller to stop processing your data simply by clicking on the unsubscribe link at the bottom of the emails that you are receiving from LNDs, or by contacting us via email or traditional mail as indicated above. The Controller shall as soon as possible remove the personal data from the mailing list and ensure that the data is deleted.

You are also entitled to request the Controller, at any time, via the contact details indicated above, confirmation as to whether or not your personal data is being processed, as well as access to them.

You are entitled to the rectification or, when provided, erasure of data and the limitation of or objection to, upon legitimate reasons, the processing, and to receive the personal data they provided in a structured, commonly used and machine-readable format or to have them transmitted to another controller. You also have the right to withdraw your consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

You are entitled to lodge a complaint to the Supervisory Authority for the Protection of personal data: the Commission Nationale pour la Protection des Données (<https://cnpd.public.lu/fr.html>).